

**R.T.I. Act- 2005**  
**FORM-I Yearly Report by SPIO to Public Authority**

From:	To:
Name : Dr. G. M. SUJITH	Name, Designation and address
Designation : Professor	of public Authority
Address of Public Authority : Agricultural Research Station, Balajigapade	Tel No

**For the year 2024-25 (up to the end of 31-03-2025)**

**I-A] No. of requests received and charges collected during the year**

No. of requests pending at the beginning of the year	No. of requests received during the year					Total No. of requests from BPL* citizens	Total no. of requests from Women citizens	Amount of fees/charges collected on requests
	Directly/ Online	Through Post	Through APIOs	Through other public authorities	Total No. of requests received during the year			
(a)	(b)	(c)	(d)	(e)	(f) (=b+c+d+e)	(g)	(h)	(i)
--Not applicable--								

\*Below Poverty Line.

**I-B] No. of requests disposed off during the year**

Total No. of requests for disposal up to the end of the year	No. of requests disposed off during the year			No. of requests pending end of the year	Total amount collected as cost of copies(Rs.)
	Within time limit	After the time limit	Total		
(j)(=a+f)	(k)	(l)	m(k+l)	n=(j+m)	( )
--Not applicable--					

**I-C] No. of requests where applicants were denied access to information along with relevant section of RTI Act, 2005.**

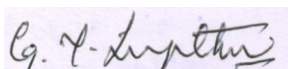
No. of cases in which access to information was denied (whether in full or part) under RTI Act section													
8(1)(a)	8(1)(b)	8(1)(c)	8(1)(d)	8(1)(e)	8(1)(f)	8(1)(g)	8(1)(h)	8(1)(i)	8(1)(j)	9	11	Others (give details)	Total
p	q	r	s	t	u	v	w	x	y	z	zA	zB	zC(p..to..zB)
--Not applicable--													

**I-D] Suggestions if any ( on removal of difficulties or on any other matter for operationalizing the right to access information).**

Place: Balajigapade

Signature of the SPIO

Date: 15.04.2025



**PROFESSOR, ARS.BALAJIGAPADE**

**R.T.I. Act- 2005**  
**FORM-III Yearly Report by Public Authority to Department**  
**For the year 2024-25 (up to the end of 31-03-2025)**

From:	To:
Name : Dr. G.M. SUJITH	Name
Designation : Professor	Designation
Address of Public Authority : Agricultural Research Station, Balajigapade	Address- The Principal Secretary, Dept. of Agriculture, Bangalore
Tel No : 9019921542	

**III-A] Disposal of Requests.**

Total No. of PIOs under the Public Authority	No. of request for disposal (pending at the beginning of the year plus received during the year)	No. of requests disposed off during the year			No. of requests pending at the end of the year.
		Within the time limit	After the time limit	Total	
a	b	c	d	e(=c+d)	f (=b-e)
	--Not applicable--				

**III-B] No. of requests where applicants were denied access to information whether in full or part along with relevant section of RTI Act, 2005.**

No. of cases in which access to information was denied (whether in full or part) under RTI Act section No.:													
8(1)(a)	8(1)(b)	8(1)(c)	8(1)(d)	8(1)(e)	8(1)(f)	8(1)(g)	8(1)(h)	8(1)(i)	8(1)(j)	9	11	Others (give details)	Total
g	h	i	j	k	l	m	n	o	p	q	r	s	t
--Not applicable--													

**III-C] No. of First Appeals disposed off [U/s 19(1)]**

No. of appellate Authorities under the section 19(1) Public Authority	Total No. of appeals for disposal (pending at the beginning plus received during the year)	No. of appeals heard & disposed off within time limit	No. of appeals heard & disposed off after time limit.	Total No. of appeals disposed (=c +d)	No. of appeals pending at the end of the year (=b-e)
(a)	(b)	(c)	(d)	(e)	(f)
	--Not applicable--				

**III-D] No. of appeals where orders of SPIO denying access to information were upheld.**

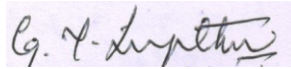
No. of cases in which orders denying access to information were upheld (whether in full or part) under section:													
8(1)(a)	8(1)(b)	8(1)(c)	8(1)(d)	8(1)(e)	8(1)(f)	8(1)(g)	8(1)(h)	8(1)(i)	8(1)(j)	9	11	Any Others (give details)	Total
(g)	(h)	(i)	(j)	(k)	(l)	(m)	(n)	(o)	(p)	(q)	(r)	(s)	(t)
--Not applicable--													

**III-E] Suggestions if any (on removal of difficulties or on any other matter for operationalizing the right to access information).**

Place: Balajigapade

Date: 15.04.2025

**Signature of the Public Authority**



**PROFESSOR,  
ARS.BALAJIGAPADE**

## RTI Act – 2005

### Form-IV – Yearly Report by Department to Karnataka Information Commission

**From**

Name, Designation and address of the  
Secretary / Principal Secretary of  
The Department Dr. S. V. Suresha,  
Vice-Chancellor  
University of Agricultural  
Science, GKVK, Bangalore.  
560065

**To**

Karnataka Information Commission,  
MahithiSoudhaDevarajUrs Road,  
Opposite to Vishay Soudha West Gate-2,  
Bangalore – 560 001.  
Tel No.22371191

**UAS. Bangalore Information,**

**For the year 2024-25 (Up to the end 31-03-2025)**

#### IV-A] Requests disposed off and fees / charges collected (Public Authority wise)

No. of P.As under the Dept**	No. of PIOs under the Public Authority**	No.of requests for disposal with the Public Authority (Pending at the beginning plus received during the year)	Of the total requests, Requests from BPL citizens	Of the total no. of requests from Women citizens	Amount of fees / charges collected on requests during the year	Total No. of requests disposed off	Of the total disposed, no. of requests disposed off after the time limit	No. of requests pending at the end of the year with the Public Authority (=3-7)
1	2	3	4	5	6	7	8	9
--Not applicable--								

\* Add more rows for public Authorities as necessary.

\*\* Any increase or decrease in No. of Pas/PIOs, compared to previous yrs; reasons must be provided in Annexure to IV-A.

#### IV-B] Public Authority wise no. of requests where access to information was denied (whether in full or part) with relevant section of RTI Act, 2005

Serial No. of Public Authority	No. of cases in which access to information was denied(whether in full or part) under RTI Act section No...:													Total (=11+12+. ....+23)
	8(1) (a)	8(1) (b)	8(1) (c)	8(1) (d)	8(1) (e)	8(1) (f)	8(1) (g)	8(1) (h)	8(1) (i)	8(1) (j)	9	11	Any other (Give details)	
10	11	12	13	14	15	16	17	18	19	20	21	22	23	
--Not applicable--														

\* Add more rows for more public authorities as necessary.

#### IV-C] Report by Department – Public Authority wise disposal of First Appeals

Sl. No. of Public Authority	No. of First Appellate Authorities (FAAs)	No. of appeals for disposal (pending at the beginning plus received during the	No of appeals disposed off within the time limit	No. of appeals disposed off after time limit	No. of appeals pending at the end of the year 3-(4+5)
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		year)			
1	2	3	4	5	6
--Not applicable--					

\* add more rows for more public authorities as necessary.

\*\* Any increase or decrease in No. of FAAs, compared to previous yrs; reasons must be provided in Annexure to IV-C.

**IV-D] Public Authority wise no. of appeals where orders of PIO denying access to information were upheld with relevant section of RTI Act, 2005.**

Serial No. of Public Authority	No. of appeals in which orders of PIOs denying access to information were confirmed (whether in full or part) under RTI Act section no...:													Total
	8(1) (a)	8(1) (b)	8(1) (c)	8(1) (d)	8(1) (e)	8(1) (f)	8(1) (g)	8(1) (h)	8(1) (i)	8(1) (j)	9	11	Any other (Give details)	
7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
--Not applicable--														

\* add more rows for more public authorities as necessary.

**IV-E] Classification of applications (Summary for entire Department)**

Pendency @ the beginning of the year	No. of applications received directly	No. of applications received through post	No. of Applications received through APIOs	No. of applications received through other PIOs	Total No. of applications for consideration during the year (1+2+3+4+5)	No. of BPL applicants	Of the total, no. of requests from Women citizens	No. of applications disposed off during the year	No. of applications under RTI Act pending at the end of the year (6-9)
1	2	3	4	5	6	7	8	9	10
--Not applicable--									

**IV-F] Classifications of appeals (summary for entire Department)**

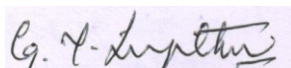
Pendency @ the beginning of the year	No. of appeals received directly	No. of appeals received through APIOs	Total No. of appeals for consideration during the year	No. of appeals from BPL citizens received during the year	Of the total, no. of requests from Women citizens	No. of appeals disposed off during the year	No. of appeals under RTI Act pending at the end of the year (4-7)
1	2	3	4	5	6	7	8

**IV-G] Suggestions if any (on removal of difficulties or on any other matter for operationalizing the right to access information)**

Place: **Balajigapade**

Date: 15.04.2025

**Signature of the Secretary /  
Principal Secretary**



**PROFESSOR,  
ARS.BALAJIGAPADE**

## **R.T.I. Act- 2005**

### **FORM-V Yearly Report by Department to Karnataka Information Commission**

From:  
Name:  
Designation :  
& Address of Public Authority:  
Tel No.

To,  
Name, Designation and address of  
Secretary / Principal Secretary of the  
Department  
Tel No.

**For the year 2024-25 (Up to the end 31-03-2025)**

#### **V-A] Public Authority-wise information pertaining to 4(1)(a) of the RTI Act, 2005 (Public Authority wise).**

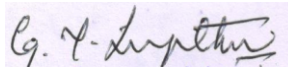
<b>Sl. No.</b>	<b>Name of the Public Authority</b>	<b>Date of Publication of 4(1)(a) information on the website</b>	<b>Date/Dates of subsequent updation of 4(1)(a) information on the website</b>	<b>Website address</b>	<b>Remarks</b>
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>
Details of staff, their duties and responsibilities copy enclosed					

#### **V-B] Public Authority-wise information pertaining to 4(1)(b) of the RTI Act, 2005 (Public Authority wise).**

<b>Sl. No.</b>	<b>Name of the Public Authority</b>	<b>Date of Publication of 4(1)(b) information on the website</b>	<b>Date/Dates of subsequent updation of 4(1)(b) information on the website</b>	<b>Website address</b>	<b>Remarks</b>
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>
Details of Files maintained at Agricultural Research Station, Balajigapade, Chickaballapur copy enclosed					

Place: Balajigapade  
Date: 15.04.2025

Public Authority



**PROFESSOR,  
ARS.BALAJIGAPADE**

**ANNEXURE to IV-A**

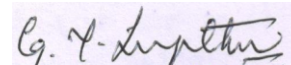
<b>Sl. No. of the Public Authority</b>	<b>Name of Public Authority under the Dept.</b>	<b>Reasons for Increase / Decrease of Pas</b>
<b>1</b>	<b>2</b>	<b>3</b>
--Not applicable--		

- \* Add more rows for Public Authorities as necessary
- \*\* Any increase or decrease in No. of Pas/PIOs, compared to previous yrs, reasons must be provided in detail.

**ANNEXURE to IV-C**

<b>Sl.No. of First Appellate Authority</b>	<b>Name of First Appellate Authority under the Dept.</b>	<b>Reasons for Increase / Decrease of FAAs</b>
<b>1</b>	<b>2</b>	<b>3</b>
--Not applicable--		

- \* Add more rows for First Appellate Authorities as necessary
- \*\* Any increase or decrease in No. of FAAs, compared to previous years, reasons must be provided in detail.



**PROFESSOR,  
ARS.BALAJIGA[ADE**

## Agricultural Research Station, Balajigapade, Chickballapur

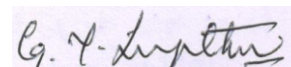
Right of information act 2005 claus 4 (1) (a)

Name of the Research Station - Agricultural Research Station, Balajigapade, Chickballapur

SL No	Name of the official	Designation	Works to be attended
01.	Dr. G.M.SUJITH	Professor	<p><b>Administration and farm management</b></p> <ul style="list-style-type: none"><li>• Quality seed production</li><li>• Dairy and livestock revolving fund management</li><li>• Fodder maize revolving fund management</li><li>• Maintenances of horticultural crops (cashew, mango, jack, sapota, jamoon, minor fruits etc.)</li><li>• Taking up farm development works</li><li>• Resource management</li><li>•</li></ul> <p><b>Research activities</b></p> <ul style="list-style-type: none"><li>• Conducting research on organic forming technologies</li><li>• Demonstration of climate smart agricultural technologies</li><li>• Conducting multi location trials on maize, ragi, redgram, cowpea, sunflower, field bean nutri cereals etc.</li></ul> <p><b>Extension activities</b></p> <ul style="list-style-type: none"><li>• Conducting training programs to farmer and farm women</li><li>• Conducting demonstration and field days for transfer of technologies for the benefit of farmers.</li><li>• Serving as resource person to the developmental departments</li><li>• Developing technical literature for the benefit of farmers</li></ul>



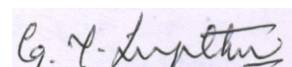
02.	T.R. Muniraju	Field assistant	<ul style="list-style-type: none"> <li>• Supervision of agricultural practices like <ul style="list-style-type: none"> <li>- Ploughing</li> <li>- Manuring</li> <li>- Sowing</li> <li>- Weeding</li> <li>- Intercultivation</li> <li>- Harvesting</li> <li>- Post harvest management</li> <li>- Management of Research plots and Layout formation.</li> <li>-</li> </ul> </li> <li>• Live stocks maintenance <ul style="list-style-type: none"> <li>- Feed and fodder maintenance</li> <li>- Milk yield measurement</li> <li>- Health maintenance</li> </ul> </li> <li>• Taking observation on various demonstrations and trials conducted</li> <li>• Farm fencing and safeguarding etc.</li> </ul>
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**PROFESSOR,  
ARS.BALAJIGA[ADE**

## Right of information act 2005 Claus 4 (1) (b)

Records maintained in the farm			
File No.	Name of the file	File No.	Name of the file
1.	Narasappa personal file (DRE)	36.	Vigilance file
2.	Confidential file	37.	Cost of cultivation file
3.	Borewell file	38.	Horticulture Experiments file
4.	Verdahalli file	39.	Horticulture/Forest file
5.	Compliant file	40.	R I O F file
6.	L P C file	41.	Auction sale file
7.	Seed processing file	42.	Associate Professor
8.	Seed reports (SRF)	43.	Experimental Details file
9.	Metrological file	44.	S T L and Soil testing result file
10.	Revolving fund file	45.	Tomato trial file
11.	Dairy file	46.	Review Committee file
12.	R K V Y file	47.	Hybrid trial file
13.	STL/soil treatment file	48.	Seed production file
14.	A O file	49.	Associate professor file
15.	New Tractor file	50.	Deduction file
16.	Jeep file	51.	Soil analytical file
17.	Tractor file	52.	Monthly Progress Report
18.	Land Records file	53.	Monthly Rainfall data recording sheets
19.	Estate office files	54.	Agronomist Meet file
20.	N S P file	55.	Organic Farming file
21.	F D C File	56.	Budget file
22.	Financial order file	57.	Comptroller file
23.	Farm Development and Fencing file	58.	A.O file
24.	Contractual works file	59.	Old file
25.	Special officer file	60.	Field observation & Report
26.	Climate smart Agricultural file	61.	Development Department file
27.	Miscellaneous file	62.	Crop production related technical information file
28.	Govt. circular	63.	Work done file
29.	A D R file	64.	Annual stock verification file
30.	Forest file	65.	Farm trial file
31.	B S N L file	66.	Leave letter file
32.	K S S C A file	67.	Publications file
33.	D R File	68.	Directors of extension
34.	Receipts and Expenditure file	69.	Payment file
35.	Technical Officer file	70.	D.R.E file



Professor,  
ARS, Balajigapade



**ಪÀÈ¶ «±Àé«zÁâ®AiÀÄ, f.ÞÉ.«.ÞÉ,  
"ÉAUÀ¼ÀÆgÀÄ**



**ಪÀÈ¶ ,ÀA±ÉÆÃzsÀ£Á ÞÉÃAzÀæ, §®fUÀ¥ÀqÉ,  
aÞÀì§¼Áî¥ÀÄgÀ**

**qÁ|| f.JA. ,ÀÄfvì.  
¥ÁæzsÁâ¥ÀÞÀgÀÄ  
arsbalajigapade@gmail.com**

**«ÄAZÀAZÉ:**

ÀASÉâ. ÞÀÈ.ÀA.ÞÉÃ.§/¥ÁæzsÁâ¥ÀÞÀgÀÄ./2025-26/ 08  
15.04.2025

ø£ÁÁPÀ:

**gÀªÀjUÉ,**

DqÀ½vÁøüÞÀjUÀ¼ÄÄ  
ÞÀÈ¶ «±Àé«zÁâ®AiÀÄ  
f.ÞÉ.«.ÞÉ. "ÉAUÀ¼ÀÆgÀÄ-65

**ªÀiÁ£ÀâgÉ,**

**«µÀAiÀÄ:** ªÀiÁ»w °ÀÞÀÄì CøüªAiÀÄªÄÄ, 2005gÀ ªÁ¶øÞÀ ªÀgÀøAiÀÄ£ÄÄß  
À°è,ÀÄªÀ ÞÀÄjvÄÄ.

**G- ÉèÄR:** DPÀ/Á. «/ªÀiÁ.°À.C/ªÁ¶øÞÀ ªÀgÀø 2024-25/2025-26

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ªÉÄÄ®ìAqÀ «µÀAiÀÄÞÉì ÀA§Aø¹zÉAvÉ ÞÀÈ¶ ,ÀA±ÉÆÃzsÀ£Á ÞÉÃAzÀæ,  
§®fUÀ¥ÀqÉAiÀÄ 2024-25£ÉÄ À°£À ªÀiÁ»w °ÀÞÀÄì CøüªAiÀÄªÄÄ 2005gÀ ªÁ¶øÞÀ  
ªÀgÀøAiÀÄ£ÄÄß ªÄÆ®ÞÀ À°è,À- ÁUÄÄwÛzÉ.

ªÀAzÀ£ÉUÀ¼ÀÆAøUÉ,

vÀªÄÄª «±Àé¹.

¥ÁæzsÁâ¥ÀÞÀgÀÄ

¥ÀæwAiÀÄ£ÄÄß: ,ÀA±ÉÆÃzsÀ£Á ºzÉÄø±ÀÞÀgÀÄ, ÞÀÈ¶ «±Àé«zÁâ®AiÀÄ, f.ÞÉ.«.ÞÉ.  
"ÉAUÀ¼ÀÆgÀÄ-65 EªÀjUÉ ªÀiÁ»wUÁV  
À°è,À- ÁVzÉ.