



ಕೃಷಿ ವಿಶ್ವವಿದ್ಯಾನಿಲಯ, ಬೆಂಗಳೂರು  
ಕುಲಸಚಿವರ ಕಛೇರಿ, ಗಾಕುವಿಕೆ ಆವರಣ, ಬೆಂಗಳೂರು

**UNIVERSITY OF AGRICULTURAL SCIENCES, BANGALORE**

Office of the Registrar, GKVK Campus, Bengaluru-560065

Accredited by NAAC with A+ Grade



No. R/AC/Teach. Asst./2025-26

Date: 11.06.2025

**Sub:** Reframing of guidelines for Teaching Assistantship for III Ph.D. students in University of Agricultural Sciences, Bangalore...reg.

- Ref.**
1. Approval in the 25<sup>th</sup> meeting of the reconstituted Board of Studies (PG), dt. 03.04.2025
  2. Minutes of 201<sup>st</sup> meeting of Academic Council dated 26.04.2025, (Part B, item No.09)
  3. Proposal of the Director of Education, dt: 11.06.2025
  4. Approval of the Hon'ble Vice-Chancellor, dt: 11.06.2025

\*\*\*\*\*

**PREAMBLE:**

As per the UASB Academic Information and Regulations, Ph.D. scholars must serve as Teaching Assistants (TAs), during the third year. To impart teaching and other soft skills among Ph.D. Scholars, UASB is considering Teaching Assistance as an integral component of higher education. As instructors, TAs are expected to uphold the highest standards of professionalism, both in and outside the classrooms. Teaching Assistants should respect student privacy and confidentiality regarding their duties, academic records, performance, and personal information. Therefore, the guidelines were reframed in detail. Hence, existing Regulations form 21.4.1 to 21.4.5 will be modified. The item was placed in 25<sup>th</sup> PG Board of Studies as mentioned below.

- 21.4.1. The Teaching Assistantship shall be offered only to III year Doctoral degree students who have successfully finished their major course work /seminars /qualifying examination.
- 21.4.2. Teaching Assistantships shall be registered for two semesters after completion of course work / seminar / qualifying exam.
- 21.4.3. All assignments, tutorials, practical, and evaluation tasks assigned to Teaching Assistants (TAs) shall be supervised by a faculty member who would have otherwise been responsible for the course or assignment.
- 21.4.4. Each TA may be assigned a maximum teaching load of 4 hours per week, working with UG or Master's students.
- 21.4.5. TAs shall not be assigned any theory classes/courses or skill-based full-time practical sessions, such as EL / HoT course / RAWES.
- 21.4.6. In the event of non-availability of courses in the parent department, the TAs may be assigned teaching responsibilities in the relevant departments, in consultation with the Head of the Department and the Dean (PGS).
- 21.4.7. TAs shall receive financial assistance of Rs 3500/- per month in accordance with UASB regulations during the teaching assistantship. However, students shall be eligible to hold any one scholarship/ fellowship at a time as per the Clause 21.0 of PG Academic Information and Regulations.
- 21.4.8. The performance of TAs shall be assessed regularly by the Course Teacher and Head of the Department to ensure that they meet the expectations and contribute effectively to student learning. TAs performance shall be assessed through the following qualitative assessment method with a desirability of 80%, and graded as Satisfactory/ Not satisfactory (Not satisfactory: < 80%; Satisfactory: ≥ 80%).

11/06

Evaluation of Teaching Assistantship credits:												
Sl. No.	Name	ID. No	Attendance (15.00)	Work diary (15.00)	Performance (10.00)	Punctuality (10.00)	Adaptability (10.00)	Communication skills (10.00)	Initiative and team work (10.00)	Passion to teach (10.00)	Feedback from students (10.00)	Total (100.00)
<b>21.4.9</b>		At the end of academic year, Teaching Assistants shall be given a certificate by the concerned Head of the Department and countersigned by the Dean (PGS).										

#### 21.5.0. *Role and Responsibilities of Teaching Assistants*

##### 1. *Assist in Practical Classes*

- The TAs must assist faculty members in delivering practical sessions for undergraduate (UG) or postgraduate (Masters) courses. As per the instruction of the course teacher, the TA must provide guidance to the students during practical work, demonstrating key concepts and ensuring the correct execution of experiments or activities.
- The TAs must ensure that students follow safety protocols in the concerned sessions, and comply with ethical standards during laboratory or fieldwork.

##### 2. *Assist in the evaluation of Practical Assignments and Records*

- TAs must assist in evaluating practical assignments, lab reports, and student records promptly and fairly as per the direction of the course instructor.
- Constructive feedback can be provided to students on their performance, focusing on both technical knowledge and communication of results.

##### 3. *Code of Conduct:* TAs are expected to adhere to the university code of conduct, which includes academic integrity and ethical behavior. Violations, including but not limited to, plagiarism, favouritism, or improper handling of student data, will result in disciplinary action as outlined by the university regulations.

##### 4. *Disciplinary Action:* Any misconduct such as inappropriate behaviour, unethical grading practices, or discrimination will be subject to a formal scrutiny by the committee constituted by the University as per the clause 22.3 of PG Academic Information and Regulations.

This item was placed in 201<sup>st</sup> Academic Council meeting with changes made according to suggestions of 25<sup>th</sup> Board of Studies. Hence the Notification.

#### **NOTIFICATION**

The Academic Council in its 201<sup>st</sup> meeting held on 26.04.2025 (Part-B, Item No.9) approved the item regarding the adoption of guidelines for Teaching Assistantship for the students of University of Agricultural Sciences, Bangalore which is a mandatory requirement for the Ph.D. scholars during the III year of Ph.D. to impart teaching and other soft skills as per the PG Academic Information & Regulations as mentioned below and will be implemented from the academic year 2024-25.

#### **Guidelines for Teaching Assistantship in University of Agricultural Sciences, Bangalore**

- 21.4.1.** The Teaching Assistantship shall be offered only to III year doctoral degree students who have successfully finished all their course work, seminars, qualifying examination.
- 21.4.2.** Teaching Assistantships shall be registered for two semesters after completion of course work, seminar, qualifying exam.
- 21.4.3.** All assignments, tutorials, practical, and evaluation tasks assigned to Teaching Assistants (TAs) shall be supervised by a faculty member who would have otherwise been responsible for the course or assignment.

  
11/06

- 21.4.4.** Each TA may be assigned a maximum teaching load of 4 hours per week, working with UG or Master's students.
- 21.4.5.** TAs shall not be assigned exclusively for theory classes/courses or skill-based full-time practical sessions, such as EL / HoT course / RAWA.
- 21.4.6.** In the event of non-availability of courses in the parent department, the TAs may be assigned teaching responsibilities in the relevant departments, in consultation with the Head of the Department and the Dean (PGS).
- 21.4.7.** TAs shall receive financial assistance of Rs 4000/- per month in accordance with UASB regulations during the teaching assistantship. The financial assistance is provided at the end of each semester of III year Ph.D. programme.
- Further, if student (TAs) is availing any Scholarship/ fellowship, such students are not eligible to avail financial assistance of Teaching Assistantship.
- 21.4.8.** The performance of TAs shall be assessed regularly by the Course Teacher and Head of the Department to ensure that they meet the expectations and contribute effectively to student learning. TA's performance shall be assessed through the following qualitative assessment method with a desirability of 65% and graded as Satisfactory ( $\geq 65\%$ ) or Not satisfactory ( $< 65\%$ ).

**Evaluation of Teaching Assistantship credits**

Sl. No.	Particulars	Marks
1.	*Performance	50.00
2.	Work diary	20.00
3.	Communication skills	15.00
4.	Report	10.00
5.	Attendance	05.00
<b>Total</b>		<b>100</b>

**Note:**

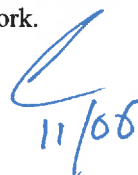
- **\*Performance** includes punctuality, initiative, involvement, knowledge and interaction.
- Submission of work diary and report is mandatory

- 21.4.9** At the end of academic year, Teaching Assistants shall be given a certificate by the concerned Head of the Department and countersigned by the Dean (PGS).

**21.5.0** *Roles and Responsibilities of Teaching Assistants*

**1. Assist in Practical Classes**

- a. The TAs must assist faculty members in delivering practical sessions for undergraduate (UG) or postgraduate (Masters) courses. As per the instruction of
- b. the course teacher, the TA must provide guidance to the students during practical work, demonstrating key concepts and ensuring the correct execution of experiments or activities.
- c. The TAs must ensure that students follow safety protocols in the concerned sessions, and comply with ethical standards during laboratory or fieldwork.

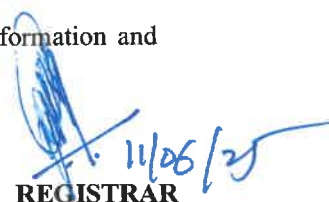
  
11/08

**2. Assist in the evaluation of Practical Assignments and Records**

- a. TAs must assist in evaluating practical assignments, lab reports, and student records promptly and fairly as per the direction of the course teacher.
- b. Constructive feedback can be provided to students on their performance, focusing on both technical knowledge and communication of results.

**3. Code of Conduct:** TAs are expected to adhere to the University code of conduct, which includes academic integrity and ethical behavior. Violations, including but not limited to, plagiarism, favouritism, or improper handling of student data, will result in disciplinary action as outlined by the University regulations.

**4. Disciplinary Action:** Any misconduct such as inappropriate behaviour, unethical grading practices or discrimination will be subject to a formal scrutiny by the committee constituted by the University as per the clause 22.3 of PG Academic Information and Regulations.

  
11/06/25  
REGISTRAR

**Copy to:**

1. The Hon'ble Vice-Chancellor & Chairman of the Academic Council, UAS, GKVK, Bengaluru
2. The Director of Education, & Member-Secretary of the Academic Council, UAS, Bengaluru
3. The Director of Research, UASB & Member, Academic Council, UAS, GKVK, Bengaluru.
4. The Director of Extension, UASB & Member, Academic Council, UAS, GKVK, Bengaluru.
5. The Dean (PGS), UASB & Member, Academic Council, UAS, GKVK, Bengaluru.
6. The Dean (Agri.), College of Agriculture, GKVK & Member, Academic Council, UAS, GKVK, Bengaluru.
7. The Dean (Agri.), College of Agriculture, VC Farm, Mandya & Member Academic Council, UAS, GKVK, Bengaluru.
8. The Dean (Agri.), College of Agriculture, Hassan & Member Academic Council, UAS, GKVK, Bengaluru.
9. The Dean (Seri.), College of Sericulture, Chintamani & Member Academic Council, UAS, GKVK, Bengaluru.
10. The Dean of Student Welfare, UAS, GKVK & Member Academic Council, UAS, GKVK, Bengaluru.
11. The Director of Agriculture, Government of Karnataka, Seshadri Road, Bengaluru – 560009 & Member Academic Council, UAS, GKVK, Bengaluru
12. Dr. M.S. Nataraju, Former Director of Extension, UASB & Eminent Agriculture Educationist from outside the University & Expert Member, Academic Council, UAS, GKVK, Bengaluru.
13. Dr. Mohan I. Naik, Prof. & Head (Apiculture), & Univ. Head (Entomology), CoA, GKVK, Bengaluru & Member, Academic Council, UAS, GKVK, Bengaluru.
14. Dr. M. Mahadeva Murthy, Professor & Head, University Head, Dept. of Forestry and Environmental Science & Member, Academic Council, UAS, GKVK, Bengaluru.
15. Dr. Venkatesh, Professor & University Head (Plant Pathology) & Member of Academic Council for Agriculture faculty, UAS, GKVK, Bengaluru.
16. Dr. C. Doreswamy, Professor & Special Officer, CoA, Chamarajanagara, & Member, Academic Council for Sericulture faculty, UAS, GKVK, Bengaluru
17. Dr. C.T. Ramachandra, Professor & Head, Dept. of Processing and Food Engineering, College of Agricultural Engineering, GKVK & Member of Academic Council for Agri. Engineering faculty, UAS, GKVK, Bengaluru
18. Dr. M.R. Girish, Professor, IABM & Member of Academic Council for IABM faculty, UAS, GKVK, Bengaluru.
19. Dr. Shyamamma, S., Prof. & Head (Plant Biotechnology), CoA, GKVK & Member of Academic Council for Agri. Biotechnology, UAS, GKVK, Bengaluru.

20. Dr. K.G. Vijayalaxmi, Professor, Dept. of Food Science & Nutrition, CoA, GKVK & Member, of Academic Council for FS & N faculty UAS, GKVK, Bengaluru.
21. Dr. K.S. Jagadish, Professor & University Head, Department of Apiculture, and Scientific Officer, Directorate of Education & Invitee of Academic Council UAS, GKVK, Bengaluru.

**Special Invitees:**

1. The Administrative Officer, UAS, GKVK, Bengaluru.
2. The Comptroller, UAS, GKVK, Bengaluru.
3. The Coordinator PPMC & Nodal Officer - Agril. Education to ICAR, NODAEC, UAS, GKVK, Bengaluru
4. The Special Officer, College of Agriculture, Chamarajanagara.
5. The Special Officer, College of Agricultural Engineering, UAS, GKVK, Bengaluru.
6. The Controller of Examinations, UEC, UAS, GKVK, Bengaluru.
7. The Librarian, University Library, UAS, GKVK, Bengaluru.

*CS to the Secretary to the Hon'ble Vice-Chancellor, UAS, Bangalore for kind information*

  
11/08

