New - 2025-26

ABM 325 Management of Cooperatives & Producers' Organizations 2+1

Detailed Lecture Outline

Chapter#1: Management of Cooperative Enterprises

- Meaning and Concept of cooperative management
- Issues in cooperative management
- Role of Management in Cooperatives
- Pre-Requisites of a Good Cooperative Manager
- Resources to Manage in a cooperative: People, Capital and Facilities
- Unique features of cooperative management

Chapter#2: Cooperative Governance and Professionalization of Cooperatives

- Ministry of Cooperation, Government of India: Vision of the Ministry, Divisions of the Ministry, Organizational Hierarchy
- National level organizations in Cooperative Management: National Council for Cooperative Training (NCCT)- Brief information on functions of NCCT, Vaikunth Mehta National Institute of Cooperative Management, (VAMNICOM)-Brief information on functions of VAMNICOM, National Cooperative Development Corporation (NCDC)- Brief information on functions of NCDC, Central Registrar of Cooperative Societies (CRCS)- Brief information on functions of CRCS, National Agricultural Cooperative Marketing Federation of India Ltd.(NAFED)- Brief information on functions of NAFED
- Department of Cooperation, Government of Karnataka: Vision and Mission of the Department, Objectives of the Department, Regulatory functions of the Department, Organizational Structure of the Department
- Instruments of Governance in Co-operatives: Annual General Meeting of Members-AGM (also called General Body or Members' General Meeting), Board of Directors (BOD) or Managing Committee, Board of Auditors (BOA) or Audit and Supervision Committee.
- Professionalization of Cooperatives: Meaning of professionalism in cooperatives, Need for Professional Management in Cooperative Organization, Principles of Management given by Henry Fayol, Brief explanation on the functions of management, Factors contributing to the success of a cooperative, Professionalization promoting good governance

Chapter#3: Cooperative Management Structure

- General Body of Members: Roles and responsibilities of General Body in a cooperative society, Powers of General Body
- Managing Committee (Board of Directors): Role of Board of Directors in a cooperative society, Functions of managing committee in a cooperative society, Powers of managing committee in a cooperative society
- President and Chief Executive Officer: Role of President and Chief Executive Officer in a cooperative society
- Decision making in cooperatives: Brief information on Annual General and Special General Body Meetings, Board of Directors Meeting, Decision making in cooperatives with Diverse Member Interests- Diverse Agricultural Producers, Membership Consensus in a Business, Consistent Policy, Attracting Large-Scale Producers
- Performance evaluation parameters for cooperatives: Meaning and Concept of Cooperative Audit, Statutory Audit of Cooperative Societies, Objective of Cooperative Audit, Salient features of Cooperative Audit, Advantages of Audit, Duties Responsibilities and Powers of Cooperative Auditor, Liabilities of an Auditor, Financial indicators of cooperative performance-Financial ratios viz. Liquidity ratios, Solvency ratios and Profitability ratios, and Non-financial indicators of cooperative performance-Staff profile, Community investment, Member strength, Environment

Chapter#4: Capital and Cooperatives

- Capital: Meaning of Capital, Types of capital- Brief information on Fixed capital and Working capital, Characteristics of fixed capital and working capital
- Equity: Meaning of Equity in a cooperative, Purpose of Equity, Equity Management and Cooperative Principles, Importance of Financial Planning in a cooperative, Equity Types-Allocated and Unallocated equity
- Equity management considerations: Brief information on Managing Proportionality, Changing Cash Patronage Percentages, Using per-unit capital retains, Managing the Revolving Cycle, Use of Unallocated Equity, Advance Capital, Managing Equity Accumulation

Chapter#5: Producer Organizations

- Meaning and Concept of Producer Organizations
- Types, characteristics and scope of Producer Organizations
- Need for Farmers Producer Organization (FPO)
- Different Types of Legal Forms of Producer Organization
- Differences between Producer Companies and Cooperative Societies
- Guidelines for promotion of FPOs
- Steps in Registration of Producer Organizations
- Management of Producer Companies: Membership, Powers of General Body and Executive Committee, Funds, Accounts and Audit, Appropriation of net profit
- Role of Central and State governments in supporting FPOs
- Role of NABARD in promoting Producer Organizations- Support under "Producers Organization Development Fund" (PODF)

References:

https://www.rd.usda.gov/sites/default/files/cir1sec8.pdf

https://www.rd.usda.gov/files/rr155.pdf

https://prsindia.org/files/bills_acts/acts_states/karnataka/2000/2000KR17.pdf

https://www.rd.usda.gov/sites/default/files/cir56.pdf

https://www.dmi.gov.in/Documents/FPO_Scheme_Guidelines_FINAL_English.pdf

https://www.icaroap.icaap.coop/sites/ica-ap.coop/files/Professionalisation%20of%20Co-ops%20Promote%20Good%20Governance.pdf